

# VROON

## GOLDEN RULES



### **I AM EMPOWERED TO STOP UNSAFE ACTS**

- I will take ownership for my own and each other's safety.
- It is my responsibility to ensure we have no accidents and no harm to people.
- I will wear appropriate personal protection equipment at all times.

### **I WILL NOT ENTER AN ENCLOSED SPACE, UNLESS**

- All other options are ruled out; and
- A permit is issued by a responsible person ensuring that all risks are identified and precautionary measures are taken; and
- The procedure for enclosed space is fully adhered to.

### **I WILL NOT START WORK, UNLESS**

- Work planning is made, communicated and is clear to all involved; and
- The possible hazards and risks are properly identified; and
- Proper control measures are established to eliminate or mitigate the risks or hazards; and
- Where required, a permit to work is raised that includes details of the work to be done, precautions required and who does what.

### **I WILL NOT MAKE ANY SIGNIFICANT CHANGES TO SYSTEMS, PROCESSES, PROCEDURES OR EQUIPMENT, UNLESS**

- All risks and control measures are assessed, implemented and documented; and
- The effects on other processes are considered; and
- The changes are authorised by a responsible person; and
- The changes are fully documented; and
- The changes are communicated to all involved.

### **I WILL COMPLY WITH THE LAW, REGULATIONS, POLICIES AND PROCEDURES**

- I will make sure I am familiar with the law, regulations, policies and procedures that apply to the area in which I work and the job I am carrying out.
- I will comply with the requirements of the Safety Management System at my place of work.
- I will make sure I am familiar with the emergency and evacuation procedures applicable to my place of work.
- I will alert my supervisor and/or manager immediately of any situation that may lead to a breach of law, regulations, policies or procedures.